



SINO GROUP

信和集團

APPLICATION FOR GROUP APPROVED CONTRACTORS / SUPPLIERS' REGISTRATION

集團認可承辦商 / 供應商註冊申請表

IMPORTANT – Notes for Guidance 重要事項 – 填寫指引

1. Purpose of Collection 資料搜集目的

The personal data provided by means of this form will be used by the following companies of SINO GROUP for consideration on the application for contractor's registration for tender invitations.

經此表格所提供的個人資料，將會被下列信和集團公司用作考慮閣下申請為本集團認可承辦商的用途。

Anglers' Bay Property Management Company Limited	Premium Living Limited
Astoria Estate Management Company Limited	Regentville Estate Management Company Limited
Best Result Cleaning Services Limited	Serenity Park Building Management Limited
Bestown Property Limited trading as Royal Pacific Hotel & Towers	Sino Administration Services Limited
China Asia Property Limited trading as City Garden Hotel	Sino Estates Management Limited
C.H.K.C. Building Management Limited	Sino Estates Services Limited.
Citywalk 2 Management Company Limited	Sino Maintenance Services Limited.
Citywalk Management Company Limited	Sino Parking Services Limited
Conrad Hotel	Sino Security Services Limited
Gold Coast Yacht and Country Club Limited	Skyline Facilities Management Limited
Golden Organise Limited trading as Hong Kong Gold Coast Hotel	Skyline Property Services Limited
Conrad Hong Kong	The Hermitage Estates Management Limited
Island Resort Estate Management Company Limited	The Regalia Estate Management Company Limited
Mount Beacon Management Company Limited	Vista Commercial Management Co Ltd
Olympian City (1) Project Management Limited	Windsor Heights Estate Management Company Limited
Olympian City 1 Management Company Limited	Wylan Limited trading as Island Pacific Hotel
Olympian City 2 Management Company Limited	YHS HK (2000) Pte Ltd.
Piper's Hill Property Management Co. Limited.	

(Only English version is provided on this form)

2. Application submissions & Enquiries 遞交申請及查詢

Application form can be download from the section “Become Our Vendor” in the following websites:-
申請表格可於下列網址的“承辦商申請”部份下載 :-

www.sino-propertyservices.com

or call our Group ACSL Secretary on 2138 1000 for enquiry.
或致電 2138 1000 聯絡集團認可承辦商評審小組秘書查詢。

All submissions: ➤ *duly completed application form, together with*
 ➤ *the required supporting documents and*
 ➤ *a company cheque of HK\$300 (non-refundable administration fee*
irrespective of the outcome of application, made payable to “Sino Estates
Services Limited”)

and enquiries should be addressed to:

The Secretary
Group ACSL
Sino Group
5/F, West Wing, Tsim Sha Tsui Centre,
Salisbury Road,
Kowloon , Hong Kong
Tel. No. : (852) 2138 1000
Fax No. : (852) 2138 1010

所有申請: ➤ *已填妥之申請表，連同：*
 ➤ *需遞交之證明文件*
 ➤ *港幣叁佰元正之公司支票（抬頭請寫「信和物業服務有限公司」，不論*
申請結果成功與否，此項費用將不獲退還）

及查詢請聯絡或遞交至：

香港九龍 尖沙咀梳士巴利道
尖沙咀中心西翼五樓
集團認可承辦商評審小組秘書
電話：(852) 2138 1000
傳真：(852) 2138 1010

3. Assessment of Applications 申請之評核

- All applications will be reviewed and assessed by our Group ACSL Vetting Panel.
所有申請將會由本集團認可承辦商評審小組進行覆核及評審。
- Sino Group reserves its rights to accept or reject any application and to allocate appropriate trade classes to applicants.
信和集團保留一切權利接納或拒絕任何申請，以及編配適當之交易類別予申請者。

Approved Contractors on our approved list may not be invited for every tender of the category they are in.
本集團名冊上之認可承辦商，在所屬交易類別的項目，不會每一次都被邀請投標或報價。

SINO GROUP

信和集團

Application for Group Approved Contractors / Suppliers' Registration

集團認可承辦商 / 供應商註冊申請

Please fill this Form in **CAPITAL LETTERS** 請用正楷填寫本表格

Part I GENERAL INFORMATION 一般資料	
1. Company Name 公司名稱	
Full English 英文全寫:	_____
Full Chinese 中文全寫:	_____
Abbreviation (if any) 簡稱 (如適用):	_____
2. Payee Name (if different from Company Name)	
收款人名稱 (如與公司名稱不同)	_____
3. Principal Place of Business:	_____
主要業務地址	_____
Branch Office:	_____
分行	_____
4. Contact Person 聯絡人	Title 職銜: _____
Tel. No. 電話號碼:	Mobile 手提電話號碼: _____
Fax No. 傳真號碼:	E-mail Address 電郵地址: _____
5. Company E-mail Address 公司電郵地址	_____
Company URL 公司網址	http:// _____

Part II COMPANY BACKGROUND 公司背景資料	
1. Year of Establishment 成立日期	_____
2. a. <u>Limited Company</u> 有限公司	
List of Directors 董事名單:	_____
_____	_____
b. <u>Unlimited Company</u> 非有限公司	
List of Directors / Proprietors / Partners (pls delete as appropriate)	_____
董事 / 持有人 / 合夥人名單 (請將不適用的刪去)	_____
_____	_____
3. Name Change History (if any) 公司轉名紀錄 (如適用)	
Previous Name 轉名前名稱: (English 英文)	_____
(Chinese 中文)	_____
Year of Change 轉名年份:	_____

4.	Checklist of Forms and Documents to be Submitted 須遞交的申請表及文件核對清單	✓
1.	Duly completed Application for Approved Contractors / Suppliers' Registration Form 已填妥之集團認可承辦商 / 供應商註冊申請表	
2.	Completed Job Reference (Page 6) 已填妥工作參考 (頁 6)	
3.	Signed with Company Chop (Page 7) 已簽署及蓋印 (頁 7)	
4.	Completed Declaration of Conflict of Interest and Signed with Company Chop (Page 8) 已填妥利益申報表並簽署及蓋印 (頁 8)	
5.	Administration Fee (HK\$300 Cheque Payment) 港幣叁佰元正之公司支票	
6.	Copy of Valid Business Registration Certificate 有效之商業登記證影印本	
7.	Copy of Licences / Permits / Certificates of relevant trades in compliance with ordinances / regulations (if applicable) 符合行業相關法例及規定之牌照/許可證/證書影印本(如適用)	
8.	Copy of Employees Compensation Insurance and Public Liability Insurance(if applicable) 勞工保險及公眾責任保險影印本 (如適用)	
9.	Copy of Product Quality Assurance Certificates (if applicable) 質量證書影印本(如適用)	
<i>For Limited Company 如為有限公司</i>		
10.	<u>If incorporated in Hong Kong 如公司於香港註冊:</u> <ul style="list-style-type: none"> ● Certificate of Incorporation issued by Companies Registry of Hong Kong; AND; Change of Name Certificate issued by Companies Registry of Hong Kong (if applicable) 由香港公司註冊處發出之公司註冊證書; 及 由香港公司註冊處發出之公司更改名稱證書 (如適用) <u>If incorporated outside Hong Kong 如公司於海外註冊:</u> <ul style="list-style-type: none"> ● Certificate of Incorporation issued under the law of country of origin AND Certificate of Registration of Overseas Companies issued by Companies Registry of Hong Kong 由註冊國家法律下發出之公司註冊證書; 及 由香港公司註冊處發出之海外公司登記證明書 	
11.	<ul style="list-style-type: none"> ● Annual Return (AR1) filed with Companies Registry (current year) OR 已向公司註冊處提交之周年申報表 (AR1) (本年度)或; ● Annual Return (AR3) – Certificate of no change (Company having a share capital and not being a private company) AND corresponding AR1 OR 周年申報表-資料並無改變的證明書 (有股本的私人公司) (AR3) 及 相關之 AR1 表格或; ● Notification of first secretary and director (D1) filed with Companies Registry (new companies established less than 1 yr.) 已向公司註冊處提交之首任秘書及董事通知書 (D1) (成立少於一年之新公司) 	
<i>For Unlimited Company 如為非有限公司</i>		
12.	Company Search Documents issued by Inland Revenue Department 由稅務局發出之公司查冊文件: <ul style="list-style-type: none"> ● Form 1(a) Application by an individual for registration of business carried on by him in Hong Kong; OR; 個人在香港經營業務的商業登記申請書 或; ● Form 1(c) Application by Firm or by other body unincorporated for registration of business carried on by such body in Hong Kong; OR 合夥或其他非屬法團的團體在香港經營業務的商業登記申請書 或; ● Form 1(d) Application for registration of branch business carried out in Hong Kong 在香港經營分行業務的商業登記申請書 	

I confirm that I have completed and submitted the required documents. I understand if the information provided is incomplete or there are discrepancies in the information provided, I will be requested to give an explanation or provide supplementary information, in which case the processing time will be longer. 本人證實本人已齊備及遞交所需文件。本人明白如資料欠齊備或不正確，會被要求作出解釋或提供補充資料，審批申請的時間會因而較長。

Signature & Company Chop: _____

簽署及公司印鑑

Full Name 簽署人全名 : _____

Position : _____

簽署人職銜

Date 日期 : _____

5. Appropriate Insurance 保險**Coverage Available (pls. '✓' as appropriate)**

已購備適合之保險 (請於適當方格內'✓')

- Employees Compensation Insurance (pls. submit copy of policy)
勞工保險 (請附上保單副本)

Cover Period 保障期限: _____

- Public Liability Insurance (pls. submit copy of policy)
公眾責任保險 (請附上保單副本)

Cover Period 保障期限: _____

Limit of cover* 保額* : _____

* Disclaimer: Sino Group reserves the right to request for an additional cover for specific work order or purchase order.

聲明: 信和集團保留就個別工程/採購訂單要求額外保額之權利。

- Others (please specify) 其他 (請註明): _____

6. Others 其他

'Declaration of Conflict of Interests' from **SINO GROUP** (encl.)
(pls. sign with company chop & return; 'NIL' return is required.)

信和集團「利益申報表」(見附表)

(請蓋章並簽回; 如無事項申報亦需註明並交回。)

7. Is your Company awarded with ISO Certification?

閣下之公司是否已獲頒發國際標準化組織質量管理證書?

- NO** 否

- NO** 否 but is in the process of implementing / will be awarded with a Management System
但於執行過程中 / 將獲頒發質量管理系統

ISO _____ by 於 _____ (date 日期).

- YES** 是 (please submit copy of certificate 請附上證書副本)

- Quality Management (e.g. ISO 9001)

品質管理 (如ISO 9001)

Cert. No. 證書號碼_____.

- Environmental Management (e.g. ISO 14001)

環境管理 (如ISO 14001)

Cert. No. 證書號碼_____.

- Safety Management (e.g. OHSAS 18001/ F&IU(SM)R)

安全管理 (如OHSAS 18001/ 工廠及工業經營 (安全管理) 規例)

Cert. No. 證書號碼_____.

- Others (please specify) 其他 (請註明): _____.

Part III JOB REFERENCE 工作參考

1. Sino Group Companies only (if any, during the past 3 years)

只限信和集團公司 (過去三年, 如有)

	<u>Job Description 工作敘述</u>	<u>Completion Date 完成日期</u>	<u>Contract Sum 合約總額</u>
a.	_____	_____	_____
b.	_____	_____	_____
c.	_____	_____	_____
d.	_____	_____	_____

2. State four major clients during the past 12 months (Non Sino Group Companies)

ALL BLANKS MUST BE COMPLETED

請列出過去十二個月內的四個主要客戶 (非信和集團公司)

必須填寫所有項目

a.		
Tel. _____	Fax : _____	Contact Person/Title : _____
電話 _____	傳真 _____	聯絡人 / 職銜 _____
Email 電郵: _____		
b.		
Tel. _____	Fax : _____	Contact Person/Title : _____
電話 _____	傳真 _____	聯絡人 / 職銜 _____
Email 電郵: _____		
c.		
Tel. _____	Fax : _____	Contact Person/Title : _____
電話 _____	傳真 _____	聯絡人 / 職銜 _____
Email 電郵: _____		
d.		
Tel. _____	Fax : _____	Contact Person/Title : _____
電話 _____	傳真 _____	聯絡人 / 職銜 _____
Email 電郵: _____		

* SINO GROUP shall obtain job references directly from the above companies.

信和集團將向以上公司直接索取工作參考。

Part IV NATURE OF BUSINESS 營業性質

Please indicate the services / products you want to provide to SINO GROUP. You may provide additional job reference; e.g. details of work photograph under separated cover.

Application / registration request will not be entertained if copy of trade-related certificates/documents are not available.

請列出閣下希望為信和集團提供之服務 / 產品。你可提供額外的工作參考；例如有關工作資料的相片並另紙附上。

如未能提供與行業相關之證書，本集團不會接受該項申請或註冊。

Trade Code* 交易編號 * Description* 種類 *

** Note : Please refers to the Appendix 1 for the Trade Code and Description
註：交易編號及種類請參考附件一。*

I / We hereby declare that all information provided in this form is true and correct.
我 / 我們證實此表格內所提供的資料全屬正確及無誤。

For and on behalf of
代表

Authorized Signature with Company Chop
授權簽署及公司印鑑

Full name of Signer / Title (in BLOCK LETTERS)
簽署人全名及職銜 (正楷)

Date 日期

SINO GROUP - Declaration of Conflict of Interests

I/we understood that, in connection with my/our application for Approved Contractor Registration with Sino Group, declaration of conflict of interest is required. To my/our best knowledge and belief, I/We declare below the following aspects which may bring potential conflict of interests between my/our company and Sino Group:

Is there any directors/shareholders and their spouse/children in my/our company under Sino Group's employment? No Yes, please specify : _____

Is there any directors/shareholders and their spouse/children also a director/shareholder of a company, which is already registered in Sino Group's Approved Contractor List? No Yes, please specify : _____

Signature :

Full name (IN BLOCK LETTER) :

Position :

Company Name with Company Chop :

Date :

In case of inconsistency between the English version and Chinese version of the Declaration of Conflict of Interests, the English version shall prevail.

信和集團 - 利益申報表

本人 / 我等明白申請作為信和集團之認可承辦商，本人 / 我等須就下列有關的利益衝突作出申報。據本人 / 我等所知所信，現申報如下：

本公司的董事 / 股東及其配偶 / 子女受僱於信和集團 否 是，請註明：_____

本公司的董事 / 股東及其配偶 / 子女，同時為另一間信和集團認可承辦商的公司之董事 / 股東 否 是，請註明：_____

簽署：

姓名(請用正楷)：

職位：

公司名稱及蓋章：

日期：

如中文譯本與英文有異，應以英文為準。

NATURE OF BUSINESS 營業性質

FOR REFERENCE ONLY 此列表只供參考，不需要填寫及遞交

TRADE CODE (LEVEL 1) 交易編號 (第一級別)	TRADE CODE (LEVEL 2) 交易編號 (第二級別)	TRADE CODE (LEVEL 3) 交易編號 (第三級別)
01 Air-Conditioning 冷氣系統	0101 Air-Conditioning 冷氣系統	0101001 Maintenance/Repairing/Installation Works (保養/ 維修/ 安裝工程)
		0101002 Supply/Parts/Material (供應 / 配件 / 物料)
		0101003 Water Treatment/Analysis (水質處理 / 分析)
		0101004 Fire Damper (防火閘) <i>[pls submit copy of 'Certificate of Registration of Specialist Contractor (Ventilation Works)']</i>
		0101005 BD RMWC (RMWC 承建商) (Class I Type A+E) <i>[pls submit copy of 'Registered Minor Work Contractor']</i>
		0101007 BD RMWC (RMWC 承建商) (Class II Type A+E) <i>[pls submit copy of 'Registered Minor Work Contractor']</i>
		0101008 BD RMWC (RMWC 承建商) (Class III Type A+E) <i>[pls submit copy of 'Registered Minor Work Contractor']</i>
		0101999 Others (其他) _____
02 Fire-Service 消防系統	0201 Fire-Service 消防系統	0201001 Maintenance/Repairing/Installation Works (保養/ 維修/ 安裝工程) <i>[pls submit copy of 'Registered Fire Service Installation Contractor (Class1/Class2)']</i>
		0201002 Supply/Parts/Material (供應 / 配件 / 物料)
		0201999 Others (其他) _____
03 Plumbing/Drainage 水喉及渠務裝置	0301 Plumbing 水喉工程	0301001 Maintenance/Repairing/Installation Works (保養/ 維修/ 安裝工程)
		0301002 Supply/Parts/Material (供應 / 配件 / 物料)
		0301003 Water Analysis (水質分析)
		0301005 BD RMWC (RMWC 承建商) (Class I Type D) <i>[pls submit copy of 'Registered Minor Work Contractor']</i>
		0301007 BD RMWC (RMWC 承建商) (Class II Type D) <i>[pls submit copy of 'Registered Minor Work Contractor']</i>
		0301008 BD RMWC (RMWC 承建商) (Class III Type D) <i>[pls submit copy of 'Registered Minor Work Contractor']</i>
	0301999 Others (其他) _____	
	0302 Drainage 渠務	0302001 Maintenance/Repairing/Installation Works (保養/ 維修/ 安裝工程)
		0302002 Supply/Parts/Material (供應 / 配件 / 物料)
		0302005 BD RMWC (RMWC 承建商) (Class I Type D) <i>[pls submit copy of 'Registered Minor Work Contractor']</i>
		0302007 BD RMWC (RMWC 承建商) (Class II Type D) <i>[pls submit copy of 'Registered Minor Work Contractor']</i>
		0302008 BD RMWC (RMWC 承建商) (Class III Type D) <i>[pls submit copy of 'Registered Minor Work Contractor']</i>
0302999 Others (其他) _____		
0303 Grease Tank/Sewage Plant 隔油池 / 污水化糞池	0303001 Maintenance/Repairing/Installation Works (保養/ 維修/ 安裝工程)	
	0303002 Supply/Parts/Material (供應 / 配件 / 物料)	
	0303003 Water Analysis (水質分析)	
	0303999 Others (其他) _____	
04 Electrical 電業	0401 LV below 400A 低壓電400A以下	0401001 Maintenance/Repairing/Installation Works (保養/ 維修/ 安裝工程) <i>[pls submit copy of 'Certificate of Registration of Electrical Contractor']</i>

		0401002 Supply/Parts/Material (供應 / 配件 / 物料)
		0401999 Others (其他) _____
0402 LV below 2500A 低壓電2500A以下	0402001 Maintenance/Repairing/Installation Works (保養/ 維修/ 安裝工程) [pls submit copy of 'Certificate of Registration of Electrical Contractor']	
	0402002 Supply/Parts/Material (供應 / 配件 / 物料)	
	0402999 Others (其他) _____	
0403 LV above 2500A 低壓電2500A以上	0403001 Maintenance/Repairing/Installation Works (保養/ 維修/ 安裝工程) [pls submit copy of 'Certificate of Registration of Electrical Contractor']	
	0403002 Supply/Parts/Material (供應 / 配件 / 物料)	
	0403999 Others (其他) _____	
0404 HV Any Capacity 任何類型高壓電	0404001 Maintenance/Repairing/Installation Works (保養/ 維修/ 安裝工程) [pls submit copy of 'Certificate of Registration of Electrical Contractor']	
	0404002 Supply/Parts/Material (供應 / 配件 / 物料)	
	0404999 Others (其他) _____	
0405 ELV (SMATV / CABD / CCTV / Doorphone / Electronic / Electrical Security System * 特低電壓 (公共天線 / 衛星電視 / 閉路電視 / 對講機 / 電子裝置 / 電子保安系統) *	0405001 Maintenance/Repairing/Installation Works (保養/ 維修/ 安裝工程) [SMATV - pls submit copy of 'Satellite Master Antenna Television Licence'] [Others - pls submit copy of 'Security Company Licence (Type III)']	
	0405002 Supply/Parts/Material (供應 / 配件 / 物料)	
	0405999 Others (其他) _____	
0406 Neon Sign 霓虹燈	0406001 Maintenance/Repairing/Installation Works (保養/ 維修/ 安裝工程)	
	0406002 Supply/Parts/Material (供應 / 配件 / 物料)	
	0406999 Others (其他) _____	
0407 Emergency Generator 緊急發電機	0407001 Maintenance/Repairing/Installation Works (保養/ 維修/ 安裝工程)	
	0407002 Supply/Parts/Material (供應 / 配件 / 物料)	
	0407999 Others (其他) _____	
0408 Lighting 照明系統	0408001 Maintenance/Repairing/Installation Works (保養/ 維修/ 安裝工程)	
	0408002 Supply/Parts/Material (供應 / 配件 / 物料)	
	0408999 Others (其他) _____	
0409 Lightning 避雷系統	0409001 Maintenance/Repairing/Installation Works (保養/ 維修/ 安裝工程)	
	0409002 Supply/Parts/Material (供應 / 配件 / 物料)	
	0409999 Others (其他) _____	
05 Gondola 吊船	0501 Gondola 吊船	0501001 Maintenance/Repairing/Installation Works (保養/ 維修/ 安裝工程)
		0501002 Supply/Parts/Material (供應 / 配件 / 物料)
		0501999 Others (其他) _____
06 Lift/Escalator 升降機 / 扶手電梯	0601 Lift 升降機	0601001 Maintenance/Repairing/Installation Works (保養/ 維修/ 安裝工程) [pls submit copy of 'Registered Lift Contractor']
		0601002 Supply/Parts/Material (供應 / 配件 / 物料)
		0601999 Others (其他) _____
	0602 Escalator 扶手電梯	0602001 Maintenance/Repairing/Installation Works (保養/ 維修/ 安裝工程) [pls submit copy of 'Registered Escalator Contractor']
		0602002 Supply/Parts/Material (供應 / 配件 / 物料)
		0602999 Others (其他) _____
07 Carpark Equipment 停車場系統	0701 Carpark Equipment 停車場系統	0701001 Maintenance/Repairing/Installation Works (保養/ 維修/ 安裝工程)
		0701002 Supply/Parts/Material (供應 / 配件 / 物料)
		0701999 Others (其他) _____

	0702 Carpark Accessories 停車場配件	0702001 Maintenance/Repairing/Installation Works (保養/ 維修/ 安裝工程) 0702002 Supply/Parts/Material (供應 / 配件 / 物料) 0702999 Others (其他) _____
08 Swimming Pool/ Sauna Room 泳池/ 桑拿房	0801 Swimming Pool/ Sauna Room 泳池/ 桑拿房	0801001 Maintenance/Repairing/Installation Works (保養/ 維修/ 安裝工程) 0801002 Supply/Parts/Material (供應 / 配件 / 物料) 0801003 Pool Furniture (泳池傢俱) 0801999 Others (其他) _____
	0802 Lifeguard 救生員	0802001 Lifeguard Service (救生員服務) 0802999 Others (其他) _____
09 Builders Work 三行	0901 Carpentry 木工	0901001 Repairing/Installation Works (維修 / 安裝工程) 0901002 Supply/Parts/Material (供應 / 配件 / 物料) 0901005 BD RMWC (RMWC 承建商) (Class I Type A) <i>[pls submit copy of 'Registered Minor Work Contractor']</i> 0901007 BD RMWC (RMWC 承建商) (Class II Type A) <i>[pls submit copy of 'Registered Minor Work Contractor']</i> 0901008 BD RMWC (RMWC 承建商) (Class III Type A) <i>[pls submit copy of 'Registered Minor Work Contractor']</i> 0901999 Others (其他) _____
	0902 Masonry 泥水	0902001 Repairing/Installation Works (維修 / 安裝工程) 0902002 Supply/Parts/Material (供應 / 配件 / 物料) 0902005 BD RMWC (RMWC 承建商) (Class I Type B) <i>[pls submit copy of 'Registered Minor Work Contractor']</i> 0902007 BD RMWC (RMWC 承建商) (Class II Type B) <i>[pls submit copy of 'Registered Minor Work Contractor']</i> 0902008 BD RMWC (RMWC 承建商) (Class III Type B) <i>[pls submit copy of 'Registered Minor Work Contractor']</i> 0902999 Others (其他) _____
	0903 Painting/Plaster 油漆 / 批盪	0903001 Repairing/Installation Works (維修 / 安裝工程) 0903002 Supply/Parts/Material (供應 / 配件 / 物料) 0903005 BD RMWC (RMWC 承建商) (Class I Type A) <i>[pls submit copy of 'Registered Minor Work Contractor']</i> 0903007 BD RMWC (RMWC 承建商) (Class II Type A) <i>[pls submit copy of 'Registered Minor Work Contractor']</i> 0903008 BD RMWC (RMWC 承建商) (Class III Type A) <i>[pls submit copy of 'Registered Minor Work Contractor']</i> 0903999 Others (其他) _____
	0904 False Ceiling/Dry Wall Partition 假天花 / 隔板	0904001 Repairing/Installation Works (維修 / 安裝工程) 0904002 Supply/Parts/Material (供應 / 配件 / 物料) 0904005 BD RMWC (RMWC 承建商) (Class I Type F) <i>[pls submit copy of 'Registered Minor Work Contractor']</i> 0904007 BD RMWC (RMWC 承建商) (Class II Type F) <i>[pls submit copy of 'Registered Minor Work Contractor']</i> 0904008 BD RMWC (RMWC 承建商) (Class III Type F) <i>[pls submit copy of 'Registered Minor Work Contractor']</i> 0904999 Others (其他) _____
	0905 Glazier 玻璃	0905001 Repairing/Installation Works (維修 / 安裝工程) 0905002 Supply/Parts/Material (供應 / 配件 / 物料)

		0905005 BD RMWC (RMWC 承建商) (Class I Type A+F) [pls submit copy of 'Registered Minor Work Contractor']
		0905007 BD RMWC (RMWC 承建商) (Class II Type A+F) [pls submit copy of 'Registered Minor Work Contractor']
		0905008 BD RMWC (RMWC 承建商) (Class III Type A+F) [pls submit copy of 'Registered Minor Work Contractor']
		0905999 Others (其他) _____
0906 Metal Work 鐵器工程		0906001 Repairing/Installation Works (維修 / 安裝工程)
		0906002 Supply/Parts/Material (供應 / 配件 / 物料)
		0906005 BD RMWC (RMWC 承建商) (Class I Type A+E+F) [pls submit copy of 'Registered Minor Work Contractor']
		0906007 BD RMWC (RMWC 承建商) (Class II Type A+E+F) [pls submit copy of 'Registered Minor Work Contractor']
		0906008 BD RMWC (RMWC 承建商) (Class III Type A+E+F) [pls submit copy of 'Registered Minor Work Contractor']
		0906999 Others (其他) _____
0907 Carpet 地毯		0907001 Repairing/Installation Works (維修 / 安裝工程)
		0907002 Supply/Parts/Material (供應 / 配件 / 物料)
		0907005 BD RMWC (RMWC 承建商) _____ [pls submit copy of 'Registered Minor Work Contractor']
		0907999 Others (其他) _____
0908 Renovation Work 裝修工程		0908001 Repairing/Installation Works (維修 / 安裝工程)
		0908002 BD RGBC (RGBC 承建商) _____ (pls submit copy of 'Certificate of Registered General Building Contractor')
		0908005 BD RMWC (RMWC 承建商) (Class I Type A+B+D+E+F) [pls submit copy of 'Registered Minor Work Contractor']
		0908006 BD RMWC (RMWC 承建商) (Class I Type G) (Demolition Work) [pls submit copy of 'Registered Minor Work Contractor']
		0908007 BD RMWC (RMWC 承建商) (Class II Type A+B+D+E+F) [pls submit copy of 'Registered Minor Work Contractor']
		0908008 BD RMWC (RMWC 承建商) (Class III Type A+B+D+E+F) [pls submit copy of 'Registered Minor Work Contractor']
		0908009 BD RMWC (RMWC 承建商) (Class II Type G) (Demolition Work) [pls submit copy of 'Registered Minor Work Contractor']
		0908010 BD RMWC (RMWC 承建商) (Class III Type G) (Demolition Work) [pls submit copy of 'Registered Minor Work Contractor']
		0908999 Others (其他) _____
0909 Sea Work 海床工程		0909001 Repairing/Installation Works (維修 / 安裝工程) [pls submit copy of 'Registered Minor Work Contractor']
		0909999 Others (其他) _____
10 Waterproofing 防水工程	1001 Waterproofing 防水工程	1001001 Maintenance/Repairing/Installation Works (保養/ 維修/ 安裝工程)
		1001002 Supply/Parts/Material (供應 / 配件 / 物料)
		1001005 BD RMWC (RMWC 承建商) (Class I Type B+F) [pls submit copy of 'Registered Minor Work Contractor']
		1001007 BD RMWC (RMWC 承建商) (Class II Type B+F) [pls submit copy of 'Registered Minor Work Contractor']
		1001008 BD RMWC (RMWC 承建商) (Class III Type B+F) [pls submit copy of 'Registered Minor Work Contractor']
		1001999 Others (其他) _____

11 Cleaning 清潔	1101 General Cleaning 一般清潔	1101001 General Cleaning Service (一般清潔服務) 1101999 Others (其他) _____
	1102 Waste Disposal/Treatment 廢物棄置 / 處理	1102001 Waste Disposal/Treatment Service (廢物棄置 / 處理) 1102999 Others (其他) _____
	1103 Pest Control 滅蟲	1103001 Pest Control Service (滅蟲服務) 1103999 Others (其他) _____
	1104 External Wall Cleaning 外牆清潔	1104001 External Wall Cleaning Service (外牆清潔服務) 1104999 Others (其他) _____
	1105 Marble & Granite Treatment 大理石及花崗石保護/ 保養處理	1105001 Marble & Granite Treatment (大理石及花崗石保護/保養處理) 1105999 Others (其他) _____
	1106 Hand Towel/Tissue Supply 抹手紙及衛生紙供應	1106001 Hand Towel/Tissue Supply (抹手紙及衛生紙供應) 1106999 Others (其他) _____
	1107 Cleaning Tools/Equipment/ Material Supply 清潔用具 / 器材及物料供應	1107001 Cleaning Tools (清潔用具) 1107002 Cleaning Material (清潔物料) 1107003 Cleaning Equipment (清潔儀器) 1107999 Others (其他) _____
	1108 Water Tank Cleaning 清洗水缸	1108001 Water Tank Cleaning (清洗水缸) 1108999 Others (其他) _____
12 Security 保安	1201 Security 保安	1201001 Security Guard Service (保安服務) <i>[pls submit copy of 'Security Company Licence (Type I/II)']</i> 1201999 Others (其他) _____
	1202 Watchman Tour System 保安巡邏系統	1202001 Maintenance/Repairing/Installation Works (保養/ 維修/ 安裝工程) <i>[pls submit copy of 'Security Company Licence (Type III)']</i> 1202002 Supply/Parts/Material (供應 / 配件 / 物料) 1202999 Others (其他) _____
13 Clubhouse Activities/ Facilities 會所活動及設施	1301 Fitness (Gym) Equipment 健身設施	1301001 Maintenance/Repairing/Installation Works (保養/ 維修/ 安裝工程) 1301002 Supply/Parts/Material (供應 / 配件 / 物料) 1301999 Others (其他) _____
	1302 Recreational Equipment 康樂設施	1302001 Maintenance/Repairing/Installation Works (保養/ 維修/ 安裝工程) 1302002 Supply/Parts/Material (供應 / 配件 / 物料) 1302005 BD RMWC (RMWC 承建商) (Class I Type E) <i>[pls submit copy of 'Registered Minor Work Contractor']</i> 1302007 BD RMWC (RMWC 承建商) (Class II Type E) <i>[pls submit copy of 'Registered Minor Work Contractor']</i> 1302008 BD RMWC (RMWC 承建商) (Class III Type E) <i>[pls submit copy of 'Registered Minor Work Contractor']</i> 1302999 Others (其他) _____
	1303 Recreational Activities/Event Organizer 康樂活動	1303001 Festival Event (節日活動) 1303002 Course/Tutor (課程 / 導師) 1303999 Others (其他) _____
14 Landscaping 園藝	1401 Gardening 園林	1401001 Maintenance Works (保養) 1401002 Supply Plant/Seasonal Flowers (植物/時花 供應) 1401003 Landscape Tools/Material (園藝用具 / 物料) 1401999 Others (其他) _____

	1402 Artificial Plant 人造植物	1402001 Maintenance/Repairing/Installation Works (保養/ 維修/ 安裝工程) 1402002 Supply (供應) 1402999 Others (其他) _____
15 Signage/Sticker 指示牌 / 貼紙	1501 Signage/Sticker 指示牌 / 貼紙	1501001 Maintenance/Repairing/Installation Works (保養/ 維修/ 安裝工程) 1501002 Supply/Parts/Material (供應 / 配件 / 物料) 1501005 BD RMWC (RMWC 承建商) (Class I Type C) <i>[pls submit copy of 'Registered Minor Work Contractor']</i> 1501007 BD RMWC (RMWC 承建商) (Class II Type C) <i>[pls submit copy of 'Registered Minor Work Contractor']</i> 1501008 BD RMWC (RMWC 承建商) (Class III Type C) <i>[pls submit copy of 'Registered Minor Work Contractor']</i> 1501999 Others (其他) _____
	1502 Light Box 燈箱指示	1502001 Maintenance/Repairing/Installation Works (保養/ 維修/ 安裝工程) 1502002 Supply/Parts/Material (供應 / 配件 / 物料) 1502005 BD RMWC (RMWC 承建商) (Class I Type C) <i>[pls submit copy of 'Registered Minor Work Contractor']</i> 1502007 BD RMWC (RMWC 承建商) (Class II Type C) <i>[pls submit copy of 'Registered Minor Work Contractor']</i> 1502008 BD RMWC (RMWC 承建商) (Class III Type C) <i>[pls submit copy of 'Registered Minor Work Contractor']</i> 1502999 Others (其他) _____
16 Promotion 宣傳	1601 Media 傳媒	1601001 TV/Radio (電視 / 電台) 1601002 Newspaper/Magazine (報章 / 雜誌) 1601999 Others (其他) _____
	1602 Advertising Agency 廣告公司	1602001 Advertising Agency (廣告公司) 1602999 Others (其他) _____
	1603 Event Organizer 節目主辦單位	1603001 Event Organizer (節目主辦單位) 1603999 Others (其他) _____
	1604 Festival Lighting 節日燈飾	1604001 Installation Works (安裝工程) 1604999 Others (其他) _____
	1605 Festival/Event Decoration 節日 / 特別表演佈置	1605001 Installation Works (安裝工程) 1605002 Supply/Parts/Material (供應 / 配件 / 物料) 1605999 Others (其他) _____
	1606 Premium House 優惠 / 禮品	1606001 Premium Supply (優惠及禮品供應) 1606999 Others (其他) _____
17 Transportation/Vehicle 交通運輸 / 車輛	1701 Shuttle Bus 穿梭巴士	1701001 Shuttle Bus Service (穿梭巴士服務) <i>[pls submit copy of 'Hire Car Permit']</i> 1701999 Others (其他) _____
	1702 Vehicle 運輸車	1702001 Vehicle Supply (運輸車) 1702002 Repairing Works (維修工程) 1702003 Rental Service (出租服務) 1702999 Others (其他) _____
	1703 Delivery 運送物品	1703001 Courier Service (速遞服務) 1703002 Removal/Delivery Service (搬運 / 運送服務) 1703999 Others (其他) _____

	1704 Ship / Yacht 船 / 遊艇	1704001 Ship / Yacht Supply (船 / 遊艇供應) 1704002 Repairing Works (維修工程) 1704999 Others (其他) _____
18 Consultancy Service 顧問服務	1801 Accounting Firm/Auditor 會計行 / 核數師	1801001 Accounting/Audit Service (會計/核數服務)
	1802 Legal Firm 律師事務所	1802001 Legal Service (法律諮詢服務)
	1803 M/E Consultant 機電工程顧問	1803001 M/E Consultant Service (機電工程顧問服務)
	1804 Architecture/Building Surveying Consultant 建築 / 結構顧問	1804001 Architecture/Building Surveying Consultant Service (建築 / 結構顧問服務)
	1805 Geotechnical Consultant 地理工程顧問	1805001 Geotechnical Consultant Service (地理工程顧問服務)
	1899 Other Consultant Service 其他顧問服務	1899001 Other Consultant Service (其他顧問服務)
19 Printing 印刷	1901 Printing 印刷	1901001 Printing Works (印刷)
		1901999 Others (其他) _____
20 Supplier 供應商	2001 Hardware & Tools 五金工具	2001001 Supply for Maintenance (維修用途)
		2001002 Supply for Property Management (物業管理用途)
		2001999 Others (其他) _____
	2002 Telecommunication/Office Equipment 通訊 / 辦公室設備	2002001 Maintenance/Repairing/Installation Works (保養/ 維修/ 安裝工程)
		2002002 Supply/Parts/Material (供應 / 配件 / 物料)
		2002999 Others (其他) _____
	2003 Computer Hardware/Software 電腦硬件 / 軟件	2003001 Maintenance/Repairing/Installation Works (保養/ 維修/ 安裝工程)
		2003002 Supply/Parts/Material (供應 / 配件 / 物料)
		2003999 Others (其他) _____
	2004 Stationery/Office Supply 文具 / 辦公室用品	2004001 General Stationery (一般文具)
2004002 Papers (用紙)		
2004003 Ink Cartridge/Printer Ribbon/Toner (打印機墨盒/色帶/碳粉盒)		
2004999 Others (其他) _____		
2005 Newspaper/Magazine 報紙 / 雜誌	2005001 Newspaper/Magazine Supply (報紙 / 雜誌)	
	2005999 Others (其他) _____	
2006 Furniture 傢俬	2006001 Indoor (室內)	
	2006002 Outdoor (室外)	
	2006999 Others (其他) _____	
2007 Uniform 制服	2007001 Uniform (制服)	
	2007999 Others (其他) _____	
2008 Home Electrical Appliance 家居電器	2008001 Maintenance/Repairing/Installation Works (保養/ 維修/ 安裝工程)	
	2008002 Supply/Parts/Material (供應 / 配件 / 物料)	
	2008999 Others (其他) _____	
21 D.G. Store/Warehouse 危險物品 / 貨倉	2101 D.G. Store/Warehouse 危險物品 / 貨倉	2101001 Rental/Management Fee (租金 / 管理費)
		2101999 Others (其他) _____
	2102 Gas/Fuel/Oil 氣油 / 煤氣 / 燃油	2102001 Maintenance/Repairing/Installation (保養/ 維修/ 安裝工程) [Gas - pls submit copy of 'Registered Gas Contractor and Installer']
		2102002 Supply/Parts/Material (供應 / 配件 / 物料)
2102999 Others (其他) _____		

22 Food & Beverage 食品 / 飲料	2201 Food 食品	2201001 Vegetables & Fruits (蔬菜及水果) 2201002 Seafood (海鮮) 2201003 Poultry / Meat (家禽 / 肉類) 2201004 Grocery (什貨海味) 2201005 Dairy Products (奶類產品) 2201006 Tobacco & Cigar (煙草及雪茄) 2201007 Japanese Food (日本食品) 2201008 Dim Sum (點心) 2201999 Others (其他) _____
	2202 Beverage 飲料	2202001 Liquors (烈酒) 2202002 Wines (餐酒) 2202003 Beers (啤酒) 2202004 Fruit Juices (果汁) 2202005 Aerated Waters (有汽飲料) 2202006 Waters (水) 2202007 Energy Drink (能量飲料) 2202999 Others (其他) _____
23 Hotel Supplies 酒店供應	2301 Guest Supplies 顧客用品	2301001 Guestroom (客房) 2301002 F & B Outlets (餐飲) 2301999 Others (其他) _____
	2302 Table Ware 餐桌用具	2302001 Silverware / Stainless ware (銀器 / 不銹鋼) 2302002 Glassware (玻璃) 2302003 Chinaware (瓷器) 2302999 Others (其他) _____
	2303 Linen 布草	2303001 Supply/Parts/Material (供應 / 配件 / 物料) 2303999 Others (其他) _____
	2304 Kitchen Equipment 廚房設備	2304001 Maintenance/Repairing/Installation Works (保養 / 維修 / 安裝工程) 2304002 Supply/Parts/Material (供應 / 配件 / 物料) 2304999 Others (其他) _____
	2305 Rental Service 租用服務	2305001 Rental of Marquee (帳篷租用) 2305999 Others(其他)_____
	2399 Others 其他	2399001 Others (其他) _____
98 Miscellaneous 其他類別	9801 Miscellaneous 其他類別	9801001 Miscellaneous (其他類別) Pls specify : _____